

Information related to RTI Act, 2005, (District Police, Charkhi Dadri) can
Be collected through the following forms:-

From A

[See Rule 3(1)]

To

The State Public Information Officer/
(Name of the Officer with Address)

1. Full name of the applicant
2. Address
3. Particulars of information required
 - (i) Subject matter of information
 - (ii) The period to which the information related**
 - (iii) Description of the information required***
 - (iv) Whether information is required by post or in person (the actual postal charges shall be included in addition to the fees)
 - (v) In case by post (Ordinary, Registered of Speed)

Place:

Date:

Signature of the Applicant

- Board category of the subject to be indicated such as Grant /Government Land/Service Matter/ Licenses etc.
- Relevant period of which information is required to be indicated
- Specific details of the information are required to be indicated.

ACKNOWLEDGEMENT

Received your application dated _____ Vide Diary No. _____

Dated _____

(Signature)
The State Public Information Officer/
(Name of the Department/Office)

Form – B

[See rule 4(4)]

To

The State Public Information Officer/

(Name of the Office with Address)

Name and address of the applicant

Sir,

Please refer to your application dated - _____ addressed to the undersigned requesting information regarding _____

_____. The additional fee for supplying this information to you is Rs.

You are hereby informed to pay the fee at this office either in case or in a Government treasury through challan send a copy of the challan to this office within a period of fifteen days and collect the information on _____

The amount of fee shall be deposited in the receipt head/account No. (to be intimated to the applicant by the concerned department.)

State Public Information Officer/

Financial Commissioner and principal Secretary
To Government Haryana,
Administrative Reforms Department RTI INFORMATION

**Haryana Government Administrative Reforms Department
Notification**

The 28th October, 2005.

No. 5/4/2002-IAR In exercise of the powers conferred by sub –section (I)read With sub section(2)of section 27 of the Right to Information Act, 2005 (Central)Act of 2005), the Governor of Haryana makes the following Rules providing for information under the said Act, namely :-

1. Short title and commencement.

- (1) These rules may be called the Haryana Right to Information Rules, 2005.
- (2) They shall come into force on the date of their publication in the official Gazette.

2. Definitions.

- (1) In these rules, unless the context otherwise requires,
 - (a) “Act” means the Right to Information Act, 2005 (Central Act 22 of 2005).
 - (b) “Commission” means the Haryana Information Commission.
 - (c) “Form” means a form, appended to these rules.
 - (d) “”Section” means the section of the Act.
- (2) The words and expressions used in these rules, but not defined, shall have the same meanings as assigned to them in the Act.

3. Application for obtaining information.

- (1) A person, who desires to obtain any information admissible under the Act, shall make an application in Form A to the State Public Information Officer/State Assistant Public Information Officer along with a fee as specified in rule 5 of these rules.

(2)On the receipt of an application, made under sub-rule (1), the State Public Information Officer/State Assistant Public Information Officer shall give a receipt in token thereof to the applicant.

4. Deposit of fee.

1. The fee shall be deposited with the State Public Information Officer/State Assistant Public Information Officer either in cash against proper receipt, by Indian Postal order or by treasury challan (Head 0055).

2. The amount of fee shall be credited to the receipt head/ account number of the concerned public authority.
3. On receipt of an application, submitted under sub-rule (1) of rule 3, the State Public Information Officer/State Assistant Public Information Officer shall scrutinize the application and shall assess how much fee is required to be paid by the applicant for obtaining the information.
4. The fee assessed under sub-rule (3), shall be informed to the applicant by the State Public Information Officer/State Assistant Public Information Officer in Form B within a period of seven days from the receipt of application.
5. In case the applicant fails to deposit the requisite fee within a period of fifteen days after the issuance of the intimation given to him under sub-rule (4), it shall be construed that the applicant is no longer interested in obtaining the information, sought for, and his application shall be deemed to have been filed.

5. Quantum of fee.

- (1) As application for obtaining any information under sub-section (1) of section 6 shall be accompanied with a fee of Rs. 10 and no any type of fee shall be charged from the persons who are of below poverty line as may be determined by the State Govt.
- (2) For providing information under sub –section (1) of section 7, the fee shall be charged from the applicant at the following rates namely :-
 - (a) Rs. 02/- for each page in A-4 or A3 size paper created or copied and,
 - (b) If information is to be provided on a large size of paper than that of specified in clues (a), the actual cost price of such a paper shall be charged.
- (3) For providing information under sub – section 7, the fee shall be charged from the applicant at the following rates namely:-
 - (a)Rs.50 for providing information in a floppy;
 - (b)Rs. 100 for providing information in diskette; and
 -)c) if information sought is of such a nature, which is contained in a printed documents of which a price has been fixed , then that information shall be provided after charging the price, fixed for that printed document. However, if an extract or page of such a printed document is asked for, than a fee of Rs.02/- per page shall be charged.
- (4) No fee for inspection of record shall be charged, if such an inspection is made for one hour only .However, if inspection is, made for period of more than one hour, than a fee of rupees ten shall be charged for every fifteen minutes in excess of the first hour .Every fraction of the period it shall be charged as full construed as a complete period of fifteen minutes and it shall be charged as full period of fifteen minutes.

6. Procedure to be followed in deciding appeal.

Before deciding an appeal, the Commission Shall

- (a) Serve notice to the concerned persons;
- (b) Entertain any evidence in support of appeal, which may be oral or in writing form the concerned persons;
- (c) Examine on oath by having affidavits from the persons concerned;
- (d) Pursue or inspect the documents or any records or copies thereof;
- (e) inquire through the authorized officer the facts of an appeal or may require facts in detail, if it so deems appropriate hear the State public Information officer or any other senior officer who had decided the first appeal as the case may be; and
- (f) Receive evidence on affidavits from the state public Information officer or any senior officer who had decided the first appeal or from any other person from whom the evidence may be deemed necessary.

7. Mode of serving notice.

The commission may serve notice to the persons concerned in any of the following modes namely

- (a) By hand delivery (dasti) through process server; or
- (b) By registered post with acknowledgement due; or
- (c) By publication in the newspaper.

8. Order by the Commission.

- (1) The Commission shall make order in writing and pronounce the same in the presence of the concerned parties.
- (2) The party concerned may, obtain the copy of the order from the Commission.

RIGHT TO INFORMATION
DISTRICT POLICE CHARKHI DADRI
SECTION –4(1) (b) OF RIGHT TO INFORMATION
ACT-2005

PARTS 1-17

1. Particulars of organization
2. Power and duties of officers /Employees
3. Procedure for Decision of Making
4. Norms for discharge of functions
5. Rules, Regulations for discharge of functions
6. Statement of categories
7. Details of consultative committees and other bodies
8. List of boards, councils, committees and other bodies
9. Directory of officers/employees
10. Monthly remuneration of officers /employees
11. Budget allocated to each agency
12. Execution of subsidy program
13. Particulars of recipients of concessions, permits
14. Information available in an electronic form
15. Facilities available for obtaining information
16. Particulars of PIOs
17. Other information Prescribed

RIGHT TO INFORMATION

PART-1

Particulars of organization, functions and duties

[Section 4(1) (b) (I)]

1. **Aims and objectives of the organization:** - The purpose of district Police, Charkhi Dadri is to uphold the law fairly and firmly; to prevent occurrence of crime; to pursue and bring to justice those who break the law; to keep the peace in partnership with the community; to protect, help and reassure the people.
 2. **Mission / Vision:** - The mission of this district Police is to help the common man, to provide him security and to create a peaceful and law abiding community with his cooperation District police is committed to uphold the rule of Law, to prevent crime and to maintain law and order. We are here to protect the Weak, under privileged and to serve the people. In order to make district police people –friendly, to enhance the credibility of the Police and to check corruption, transparency in the system is emphasized at all levels.
 3. **Structure of the department :-** The district Police Charkhi Dadri has a total strength of 659 (Gazetted Officers /3 , inspectors /6 Sub inspector /9 Assistant Sub Inspector /44 Head constables /69, constable 528) For the effective of the police and to check the district is clubbed in to 6 police stations 4 Police post One CIA staff and one Special staff.
- A. **Investigation :-** Investigation according to Cr.PC is to collect the evidence, regarding the commission of crime /offence as per procedure established:-

S. No.	Activity	Level of action	Time frame
1	Registration of FIR	As prescribed in Cr.PC	As prescribed in Cr.PC
2	Examination of witness	As prescribed in Cr.PC	As prescribed in Cr.PC
3	Visit of investigation officer at the scene of offence.	As prescribed in Cr.PC	As prescribed in Cr.PC
4	Collection of evidence	As prescribed in Cr.PC	As prescribed in Cr.PC
5	Preparation of Site evidence	As prescribed in Cr.PC	As prescribed in Cr.PC
6	Arrest of the accused	As prescribed in Cr.PC	As prescribed in Cr.PC
7	Recording of confessions	As prescribed in Cr.PC	As prescribed in Cr.PC
8	Obtaining Police /judicial custody remand	As prescribed in Cr.PC	As prescribed in Cr.PC
9	Search	As prescribed in Cr.PC	As prescribed in Cr.PC
10	Seizure	As prescribed in Cr.PC	As prescribed in Cr.PC
11	Preparation of case diaries ect.	As prescribed in Cr.PC	As prescribed in Cr.PC
12	Filling of Charge Sheet.	As prescribed in Cr.PC	As prescribed in Cr.PC

B) Other Functions:-

S. No.	Activity Level of action	Level of action	Time Frame
1	Passport application forms received through regional passport office	--	21 days
2	Character Verification for employment	--	30 days

RIGHT TO INFORMATION
PART-2
Powers and duties of officers and employees
[Section 4(1) (b) (ii)]

Each Range is supervised by an IPS officer of the rank of inspector General of Police. Each District is functioning under the Supervision of Superintendent of Police. Each District is divided in to sub-divisions and Incharge of the sub-division is an officer of the Deputy Superintendent of Police. The overall supervision of the Police Stations/Police Posts in the District rest with respective Superintendent of Police. Prevention, investigation and detection of crime as also maintenance of law and order are the important function of Police. The officer Incharge of Police Station has to prevent & detect crime and maintain law & order within his jurisdiction. The Police Stations are manned by officers of the rank of Sub-Inspectors, Assistant Sub Inspectors. Head Constables and Constables both in Law and Order duties as will investigation and the Incharge of the Police Station is an officer of the rank Inspector or Sub-Inspector.

The job of police officers includes:-

1. Registration of FIR /NCR
Investigation of the cases, arrest of the accused,
2. Recovery of stolen property, Challaning of the cases and prosecution.
3. Recording report Regarding missing persons and children and tracing them.
4. Verification of servants / chowkidars and tenants and registration of security agencies.
5. Granting permission for loud- speakers, rallies, political/religious functions.
6. Checking of banks.
7. Providing documents for filling claim in Motor Accident Claim Tribunal.
8. Providing Guards for the transportation of cash, if required, as per Police rules.

S no.	Name and Designation	Powers				Duties attached
		Admn	Financial	Statutory	Other	
1	Constable			Yes		Law and Order duty and Traffic duty etc.
2	Head constable			Yes		Investigating officer and other Law and Order duties etc.
3	Assistant sub inspector			Yes		Investigating officer and other Law and order Duties etc.
4	Sub inspector	Yes		Yes		Apart from above to act as SHOs
5	Inspectors	Yes		Yes		Apart from above to act to SHOs
6	Deputy Superintendent of Police	Yes		Yes		Supervision of Sub-division
7	Superintendent of Police	Yes	Yes	Yes		Over all Supervision of police work in a Distt.
8	Inspector General of Police	Yes	Yes	Yes		Supervision of Police working in the Range
9	Director General of police	Yes	Yes	Yes		Overall supervision of police functioning in the State

PART – 3

Procedure followed in decision- making process

[Section 4(1) (b) (iii)]

All Police officers exercise the powers and duties as prescribed for them under law. The channels of supervision are such that the SHO or officer Incharge of Police Station is responsible for ensuring effective policing and redressed of grievance in his area of jurisdiction. He is supervised by an officer of the rank of Dy. Supdt. of Police. The Superintendent of Police is supervisory incharge of a District, whereas Range is supervised by an Inspector General of Police. The Director General of Police exercises overall supervision and control in the State. This channel also is one through which orders are given and grievances redressed.

RIGHT TO INFORMATIN

PART-4

Norms set for the discharge of functions

[Section 4(1) (b) (IV)]

Haryana Police functions primarily under the Police Act, 1861 and Haryana Police conducts its business under the Punjab Police Rules, 1934 as applicable to Haryana. Other rules are followed as prescribed by the State Government from time to time e.g. The Punjab Financial Rules, Civil Services Rules and Conduct Rules etc.

RIGHT TO INFORMATION

PART-5

Rules, regulation, instructions, manuals and records for discharging function

[Section 4(1) (b) (v)]

Standing Orders, Instructions, Directions etc. issued for functioning in various fields as per the Law/Rules like PPR, PFR etc. made for discharge of duties.

RIGHT TO INFORMATION

PART-6

A statement of the categories of document that are held by it for under its control

Section 4(1) (b) (VI)

S. No.	Nature Of Record	Details Of Information Available	Unit/Section Where Available	Retention Period Where Available
1.	First information Report (FIR) maintained as per PPR-22.47(register no.I)	Details of crime reported/detected(cognizable offence)and police investigation	All Police Stations	FIR is kept permanently in the record room of concerned police station as per PPR
2.	Daily Diary maintained as per PPR-22.48(register no. II)	All the details in r/o criminals arrested and entry of arrival/departure of all enrolled police officer on duty with nature of their duties, duty performed and place visited etc.	All Police Stations, Police Posts & Police Line	Daily diaries are retained for two years after the date of the last entry.
3	All Standing orders as per PPR-22.53(register no.III)	Certain instructions/ directions /guidelines on various subject issued internally to all police personnel/officials by PHQ	All Officer/Police Stations	Retained permanently in all officer/police stations.
4.	Information about absconders and deserters maintained as per PPR-22.56(register no.IV)	Details of all proclaimed offenders and deserters from the army.	All police stations	Permanent
5.	Kalandra and inquest register maintained as per PPR-22.56(register no.VI)	All carbon copies of Kalandra and inquest report of the police Stations are kept in this register	All Police Stations	Permanent record.
6.	Crime record register maintained as per PPR-22.59and PPR-	Details of notes on community, person of doubtful character having convicted or suspicious and	All police stations	Permanent. It is confidential and unpublished official record

	22.60(register no.- IX)	cognizable cases .The topography of the area population etc. are also kept in this register. Though this register. Through this surveillance on criminals is maintained.		
7.	Surveillance register maintained as per PPR 22.61(Register no- X,X-A&X-B)	History sheets of person habitually addicted to crime made by the ranks not below inspector after receipt of orders of Superintendent of Police.	All police stations	Retained up to 2 years after the date of last entry. It is confidential and nothing contained in them may be communicated to any person nor any inspection be allowed or copies given save as provided in police rules. The right of district and ilaqa magistrates to examine such records is governed by rules 1.15 and 1.21.
8.	Index to history sheets and personal files in serial order and alphabetical form maintained as per PPR-22.62 (Register No. XI)	Index of history sheet and other record is done in this register	All Police Stations	Permanent
9.	Registers of information Sheets maintained as per PPR-22.63 (Registers No. XII and XII-A)	Information sheets issued by I/C P.S. as a means of ascertaining the antecedents of persons who have been arrested under section 55 Criminal Procedure Code or of suspicious character on committed an offence.	All Police Stations	Retained up to 7 years after the dispatch or receipt of the last sheet.

10.	Minutes book for GOs maintained as per PPR- 22.64 (Register No. XIII)	Detail of any matters regarding crime, criminal and maintenance of record and P.S. building requiring the attention of the officer incharge of the P.S. which have not been entered in the inspection report and the matters permanently affecting the conditions of the police station e.g. changes in Police Station or jail boundaries, imposition and removal of additional Police Post and constructions of new building etc.	All Police Stations	The register is a confidential and privileged record with the exception of Gazetted Police officers; no one except the District magistrate and a Sub-Divisional officer specially under rule 1.20 may enter remarks in it or examine it.
11.	File book of inspection reports maintained as per PPR-22.65 (Register No. XIV)	Record of inspection (Quarterly/Six Monthly reports conducted by GOs are kept in this register.	All Police Stations	Permanent
12.	Register containing list of village watchmen in the PS jurisdiction, list of Police Officers, Government properties and land maintained as per PPR-22.67 (Register No. XVI)	Detail of village watchmen, Police Officers, Government properties and land etc. in the jurisdiction of P.S.	All Police Stations	Permanent record
13.	Register for Arms Act license, license under excise laws, license under explosive act. License under petroleum act, license under poisons act and sarais under Sarais Act maintained as per PPR- 22.68(Register No. XVII)	Record of arms act license, license under excise laws, license under explosive act, license are kept in this register	All Police Stations	Permanent record.
14.	Arms & Ammunition Receipt book maintained as	Detail of all arms ammunition or military stores deposited in or seized and brought to, the	All Police Stations	Retained up to 5years after the date of last entry.

	per PPR- 22.69 (Register No. XVIII)	Police Stations.		
15.	Case Property Register No. XIX maintained as per PPR- 22.70	Detail of entry of all articles placed in the storeroom except articles already included in register No. XVI are made.	All Police Stations	Retained upto 3 years after the date of last entry
16.	Accounts register maintained as per PPR-22.71 (Register No. 20)	Detail of entry of all receipts, expenditure, disbursement of pay, TA and permanent	All SPs offices, Police lines and Police Station	Permanent Record
17.	Road Certificate maintained as per PPR- 22.72 (Register No. XXI)	Issuing/transfer of cash and other store article through road certificate	All SsP office/Police Station and Police Lines	Retained upto 3years after the date of last certificate issued.
18.	Printed Cash Receipt maintained as per PPR-22.73 (Register NO. XXII)	All sums of money received in a office/Police Stations whether in cash or otherwise on any account whatever, a receipt from this book is issued to remitting party.	All SsP offices/olice Stations	10 years
19.	Copies of all Police gazette, criminal intelligence gazette and all orders maintained as per PPR-22.74 (Register No. XXIV)	The Police gazette, criminal intelligence gazette and all orders contained in the gazette, affecting the officers of the police station as a whole or any individual officer.	All SsP offices/Police Statins	5 Years
20.	Copies of all police rules maintained as per PPR-22.76 (Register No. XXIV)	Copies of all Police rules are kept upto date for the perusal of GOs	All SsP Offices/Police Stations	Permanent
21.	Transfer /handover charge register maintained as per PPR- 22.76 (Register No. XXV)	On permanent transfer officer incharge have to record a confidential charge note mentioning the characters and capacity of members of the staff of the police station and resident of the jurisdiction who are useful to the police as informers for the assistance of his successor	All Police Stations/Offices	Permanent
22.	Personal Files	Personal files of the rank of ASI and above	All Districts/unit	3 Years in respect of GOs and 1 years in r/o Non-GOs after they have ceased to be in service

23.	ACRs	Confidential/assessment reports in respect of Police Personnel	Confidential Branch/PHQ in respect of upper Subordinates and Character Roll Branch of Distt./units in r/o of lower subordinates	Permanent
24.	Departmental Enquiries and Punishment	Departmental Enquiries and Punishment awarded to Police personnel	Punishment Branch of All distt./units and character roll of PHQ	10 Years or 3 Years after the final disposal of appeal or final judgment under the normal course of law whichever is later.
25.	Honorarium/awarded	Honorarium Enquiries and Punishment awarded to police personnel	Accounts/ Character Roll Branch of All distt./units	3 years or 1 year after completion of audit, whichever is later.
26.	Parliament/Vidhan Sabha Questions	Parliament/Vidhan Sabha Questions pertaining to Haryana Police.	General Administration Branch PHQ/Units	Admitted & answered discussed questions are retained for 3 years and other i.e. disallowed lapsed or withdrawn for 1 year. However cases great precedent reference value is retained permanently.

RIGHT TO INFORMATION

PART- 7

Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation

[Section 4(1) (b) (vii)]

No standard procedure, however most field officers consult the public especially in Law and Order situation.

RIGHT TO INFORMATION

PART- 8

A statement of boards, council, committees and other bodies constituted

[Section 4(1) (b) (viii)]

List of boards, councils, committees etc.

Sr. No.	Name and address of the body	Main functions of the body	Constitution of the body	Date of constitution	Date up to which valid	Whether meeting opened to public	Whether minutes accessible to public	Frequency	Remarks
1	2	3	4	5	6	7	8	9	10
None									

RIGHT TO INFORMATION
PART- 9
Directory of officers and employees
[Section 4(1) (b) (IX)] Directory

List of Police Officers/Officials Mobile No. District Charkhi Dadri

Sr. No.	Posting	Mobile no.	Sr. No.	Posting	Mobile no.
1	SP Charkhi Dadri	7419301100	26	PP Atela	7419301126
2	DSP HQ Charkhi Dadri	7419301102	27	Incharge Control Room	7419301127
3	DSP Badhra	7419301103	28	MTO Ch. Dadri	7419301128
4	SHO City Dadri	7419301104	29	MC Atela	7419301129
5	SHO Sadar Dadri	7419301105	30	DSP Ch. Dadri	7419301130
6	SHO Badhra	7419301106	31	RTI	7419301131
7	SHO Bond Kalan	7419301107	32	RW Ch. Dadri	7419301132
8	SHO Traffic Ch. Dadri	7419301108	33	IT Cell Ch. DDR	7419301133
9	SHO WPS Ch. Dadri	7419301109	34	R/DSP City Dadri	7419301134
10	CIA-I Charkhi Dadri	7419301110	35	MHC City Dadri	7419301135
11	Security Incharge	7419301111	36	MHC Sadar Dadri	7419301136
12	CIA-II Badhra	7419301112	37	MHC Bond Kalan	7419301137
13	PP Bus Stand	7419301113	38	MHC Badhra	7419301138
14	PP Adampur	7419301114	39	MHC WPS Ch. Dadri	7419301139
15	PP Achina Tal	7419301115	40	MHC Traffic	7419301140
16	OHC Ch. Dadri	7419301116	41	MC PP Achina Tall	7419301141
17	I/C Cyber Cell	7419301117	42	MC PP Adampur	7419301142
18	Reader DSP HQ Ch. DDR	7419301118	43	MC PP Bus Stand DDR	7419301143
19	Reader DSP Badhra	7419301119	44	MC PP Jhojhu Kalan	7419301145
20	MHC Police line Ch. Dadri	7419301120	45	Women Cell Ch. Dadri	7419301146
21	T/ASI	7419301121	46	LO PL Ch. Dadri	7419301147
22	Reader SP Ch. DDR	7419301122	47	CHC Ch. Dadri	7419301148
23	Accountant	7419301123	48	PP Imlota	7419301149
24	Complaint Clerk	7419301124			
25	PP Jhoju kalan	7419301125			

RIGHT TO INFORMATION

PART- 10

The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulation.

[Section 4 (1) (b)(x)]

Sr. No.	Name of Post	Previous pay scale as on 01.01.1996	Pay scale as on 01.01.2006	Grade Pay
1.	Inspector General of Police	18400-500-22400	PB-4, 37400-67000	10000
2.	Superintendent of Police	i) Time scale 10000-325-15200 ii) Junior Administrative Grade – 12000-375-16500 iii) Selection Grade 14300-400-18300+400 Spl pay	i) PB-3, 15600-39100 ii) PB-3, 15600-39100 iii) PB-4, 37400-67000	5400 6600 8700
3.	Deputy District Attorney	8000-275-10200-EB-275-13500	PB-3, 15600-39100	5400
4.	Deputy Superintendent of Police	i.) 8000-275-10200-EB-275-13500(Entry level scale) ii.) 10000-13900(after 5 years of regular satisfactory service iii.) 12000-16500(after 11 years of regular satisfactory service limited to 20% of the cadre post. iv.) 13500-17200(for those who have completed 16 years of regular satisfactory service in the cadre limited to 10% of the cadre post.	i) PB-2, 9300-34800(entry level scale) ii) 15600 -9100(After five years of regular satisfactory service)=PB-3 iii) 15600-39100(after 11 years of regular satisfactory service limited to 20% of the cadre post =PB-3 iv) 37400-67000 (for those who have completed 17 years of regular satisfactory service in the cadre limited to 10% of the cadre post assuming pre-revised up gradation to 14300-18300 completion of 12 years of regular satisfactory service PB-4	5400 6000 7600 8700
5.	Inspector	6500-200-8500-EB-200-9900(Modified =7450-11500)	PB-2, 9300-34800	4600
6.	Sub. Inspector	5500-175-8300-EB-175-9000	PB-2, 9300-34800	3600
7.	Assistant Sub Inspector	4400-100-4800-EB-100-6000(Modified=4500-	PB-1, 5200-20200	2800

		7000)		
8.	Head Constable	4000-100-5200-4800-EB-100-6000	PB-1, 5200-20200	2400
9.	Constable	3050-85-4325-EB-100-5325(Modified =3200-4900)	PB-1, 5200-20200	2000
10.	Cook	2610-60-3150-EB-65-3540	-IS,4440-7440	1400
11.	Water Carrier	2550-55-2660-EB-60-3200	-IS,4440-7440	1300
12.	Mali	2610-60-3150-EB-65-3540	-IS,4440-7440	1400
13.	Khalasi	2550-55-2660-EB-60-3200	-IS,4440-7440	1400
14.	Sweeper	2610-60-3150-EB-65-3540	-IS,4440-7440	1400
15.	Barber	2610-60-3150-EB-65-3540	-IS,4440-7440	1400
16.	Dhobi	2610-60-3150-EB-65-3540	-IS,4440-7440	1400
17.	Carpenter	i) 2650-65-3300-EB-70-4000 ii) 3050-4590 under matric with ITI diploma iii) 4000-6000 Matric with ITI	i) -IS,4440-7440 ii) PB-I, 5200-20200 iii) PB-I, 5200-20200	1650 1900 2400
18.	Mason	i) 2650-65-3300-EB-70-4000 ii) 3050-4500 under Matric with ITI diploma iii) 4000-6000 matric with ITI	i) -IS,4440-7440 ii) PB-1, 5200-20200 iii) PB-1, 5200-20200	1650 1900 2400
19.	Painter	i) 2650-65-3300-EB-70-4000 ii) 3050-4590 under Matric with ITI diploma iii) 4000-6000 Matric	i) -IS,4440-7440 ii) PB-1, 5200,20200 iii) PB-1, 5200-20200	1650 1900 2400
20.	Mochi	2610-60-3150-EB-65, 3540	-IS,4440-7440	1400
21.	Electrician	i)2650-65-3300-EB-70-4000 ii) 3050-4590 under Matric with ITI diploma iii) 4000-6000 Matric with ITI diploma	i)-IS,4440-7440 ii) PB-1, 5200-20200 iii) PB-1, 5200-20200	1650 1900 2400
22.	Ward Servant	iv) 2550-552660-EB-60-3200	-IS,4440-7440	1300

Ex-gratia payments and other Compensations:-

1. Amount of Rs. 25,000/- given to the family of deceased Govt. Employee as Ex-gratia grant by the Government.
2. Relief money as rank wise is given from Haryana Police Welfare Fund. Ors Rs. 50,000/-, ASI Rs. 60,000/-, SI Rs. 60,000/- Inspector Rs. 60,000/-, GOs Rs. 80,000/- & Class-IV Rs. 50000/-, All these benefits are double w.e.f. 01.10.2012 has decided in "B" level Welfare meeting held on 22.02.2012 .
3. Leave encashment for 300 days un-utilized earned leave.
4. Release of family pension D.C.R.G. and commutation (GOs & Ministerial Staff).
5. Final Payment of G.P.F. (GOs & Ministerial Staff)
6. Special Ex-gratia grant Rs. 10 lacs to the family of Police Personal who dies while fighting with anti social aliments and Rs. 5 Lacs to the injured officer/Officials in the above action w.e.f. 08.01.10.
 - i) Haryana Compassionate Assistance to the deceased Government employee, Rule 2006 issued vide Notification dated 01.08.2006 on the death of any Government employee, the family of the employee would continue to receive as financial assistance a sum equal to the pay and other allowance (Basic Pay Grade Pay + DA + Medical allowance) that was last drawn by the deceased employee in the normal course without raising a specific claim.
 - ii) For a period of twelve years till the date the employee would have retired from Govt. service on attaining the age of superannuation, whichever is less, if the employee at time of his death had attained the age of thirty five years but had not attained the age of forty eight years.
 - iii) For a period of seven years or till the date the employee would have retired from Govt. Service an attaining the age on superannuation, whichever is less, if the employee had attained the forty eight years.
 - iv) The family shall be eligible to receive family pension as per the normal rules only after the period during which he receives the financial assistance as above is completed.

As per rules all the above facility will be provided if they eligible for such benefits.

RIGHT TO INFORMATION

PART- 11

The budget allocated to each agency (Section 4(1) (b) (xi))

Budget allotted to district Police Charkhi Dadri under head "2055-Police" of year 2017-18 Rs.

-

PART-12

The manner of executive of subsidy program

(Section 4(1) (b) (xii)

List of individual given subsidy

Sr. No.	Name and address of the beneficiary	Purpose for which subsidy provided	Amount of subsidy	Scheme and Criterion for selection	No. of time subsidy given in past with purpose
1.		Ex-gratia		Dependents	
2.		Scholarships		-do-	

RIGHT TO INFORMATION

PART – 13

Particular of recipients of concessions, permits or authorization granted.

[(Section 4(1) (b) (xiii)]

List of beneficiaries:

Name and address of the beneficiary	Nature of concession/permit/authorization provided	Purpose for which granted	Scheme and criterion for selection	No. of times similar concession given in past with purpose.
-Nil-				

RIGHT TO INFORMATION

PART- 14

Information available in an electronic form

[Section 4(1) (b) (xiv) Details of information]

CRIME FIGURES FOR THE YEARS 2017 TO 2019 (UP TO 30.06.2019)

HEAD OF CRIME	2017	2018	01.01.2019 to 30.06.2019
MURDER	23	27	11
CULPABLE HOMICIDE	03	01	01
ATTEMPT TO MURDER	12	14	05
KID/ ABDUCTION	14	36	05
ASSAULT ON GOVT. SERVANT	26	26	05
RIOTING	68	117	24
DACOITY	3	07	01
ROBBERY	14	30	08
BURGALARY	90	128	30
TOTAL THEFT	197	236	60
OTHER IPC	778	1232	565
TOTAL IPC	1228	1854	715
EXCISE ACT	88	143	56
N.D.P.S	31	20	10
ARMS ACT	52	36	18
GAMBLING ACT	43	68	45
PC ACT	1	00	00
OTHER LOCAL &SPL LAWS	266	47	23
TOTAL LOCAL & SPL LAWS	481	314	152

RIGHT TO INFORMATION

PART- 15

Particulars of facilities available to citizens for obtaining information

[Section 4(1) (b) (xv)]

Facilities available for obtaining information

Sr. No.	Facility available	Nature of Information available	Working hours
1	Website http://charkhidadri.haryanapolice.gov.in E-mail ID – spdadri.pol-hry@gov.in	Online	Round – the- clock
2	Notice Board	<ol style="list-style-type: none">1. Written information/guidance2. List of Arrested person3. List of wanted criminals with photo4. List of missing person with photo.5. Displaying information regarding directions of Supreme Court in respect of arrested persons.6. Directions for Duty Officers.7. Information regarding legal services.8. The SSC/ST (Prevention of Atrocities) act, 1989.9. Right to information act .2005	

RIGHT TO INFORMATION

PART-

Particulars of First Appellate Authority and State Public

Information Officers under RTI ACT 2005

[Section 4(1) (b) (xvi)]

Sr. No.	Section	Name of unit	Post	Officer posted
1	Section 19(1)	District Police, Charkhi Dadri	1 st Appellate Officer	District Superintendent of Police, Charkhi Dadri
2	Section 5(1)	District Police, Charkhi Dadri	State Public Information Officer	Dy. Superintendents Police,(HQ) Charkhi Dadri

RIGHT TO INFORMATION

PART-

Other information as may as prescribed

Section 4(1) (b) (xvii)

All other information as may be prescribed for dissemination shall be collated, tabulated, compiled, collected and provided in the form of manual from time to time.

(Information provided by the RTI cell of District Police Office Charkhi Dadri)

Sanction & Posted Strength of District CH. Dadri as on 17.07.2019

(A) Male

District		DSP	INSP	SIs	ASIs	HC _s	CT _s	Total	Class -IV
Charkhi Dadri	Sanctioned Strength	3	6	22	47	147	630	855	75
	Posted Strength	3	8	25	28	76	500	640	5
	Vacancy	0	0	0	19	71	130	215	70

(B) Female

District		DSP	INSP	SIs	ASIs	HC _s	CT _s	Total	Class -IV
Charkhi Dadri	Sanctioned Strength	0	2	3	8	15	57	85	0
	Posted Strength	0	0	3	5	9	57	74	1
	Vacancy	0	2	0	3	6	0	11	0

(C) Executive Clerical English Branch

District		DSP	INSP	SIs	ASIs	HC _s	CT _s	Total	Class -IV
Charkhi Dadri	Sanctioned Strength	0	1	1	3	12	4	21	0
	Posted Strength	0	0	1	1	1	1	4	0
	Vacancy	0	1	0	2	11	3	17	0

(D) Executive Clerical Account Branch

District		DSP	INSP	SIs	ASIs	HC _S	CT _S	Total	Class -IV
Charkhi Dadri	Sanctioned Strength	0	0	1	3	3	2	9	0
	Posted Strength	0	0	1	4	5	4	14	0
	Vacancy	0	0	0	0	0	0	0	0

(E) TOTAL (A+B+C+D)

District		DSP	INSP	SIs	ASIs	HC _S	CT _S	Total	Class -IV
Charkhi Dadri	Sanctioned Strength	3	9	27	61	177	693	970	75
	Posted Strength	3	8	30	38	91	562	763	5
	Vacancy	0	1	0	23	86	131	237	70

PART

District		DSP	INSP	SIs	ASIs	HC _S	CT _S	Total	Class -IV
Charkhi Dadri	Sanctioned Strength	3	9	27	61	177	693	970	75
	Posted Strength	3	8	30	38	91	562	763	5
	Vacancy	0	1	0	23	86	131	237	70

RIGHT TO INFORMATION

PART-

Other information as may as prescribed

[Section 4(1) (b) (xvii)]

All other information as may be prescribed for dissemination shall be collated, tabulated, compiled, collected and provided in the form of manual from time to time.

(Information provided by the Account Cell of District Police Office Ch. Dadri)

BUDGET AVAILABILITY REPORT			Date	31-03-2019	
Treasury / Sub-Treasury : Charkhi Dadri			Time	06:07 PM	
Name : 0610			Superintendant of Police Charkhi Dadri		
Head of Account	Obj Code	Description	Amount Allocated	Cumulative Expenditure	Balance Amount
102-98-51-34-P-01-N-V	34	Other Charges	1433375	1433375	
Scheme Total:			1433375	1433375	
1-109-96-51-36-P-02-N-V	05	Office Expenses	4867	4867	
Scheme Total:			4867	4867	
51-109-99-51-36-P-01-R-V	01	Salary	333893207	333893207	
51-109-99-51-36-P-01-R-V	02	Wages	30537712	30537712	
51-109-99-51-36-P-01-R-V	03	Dearness Allowances	22744851	22744851	
5-51-109-99-51-36-P-01-R-V	04	Travel Expenses	10475146	10475146	
15-51-109-99-51-36-P-01-R-V	05	Office Expenses	2885647	2885647	
55-51-109-99-51-36-P-01-R-V	06	Rent, Rates and Taxes	103833	103833	
55-51-109-99-51-36-P-01-R-V	15	Secret Services Expenditure	2350000	2350000	
055-51-109-99-51-36-P-01-R-V	17	Minor Works	723633	723633	
2055-51-109-99-51-36-P-01-R-V	21	Motor Vehicle	3262063	3262063	
2055-51-109-99-51-36-P-01-R-V	24	Material and Supply	2056425	2056425	
2055-51-109-99-51-36-P-01-R-V	34	Other Charges	1063732	1063732	
2055-51-109-99-51-36-P-01-R-V	42	Service or Commitment Charges	65460	65460	
2055-51-109-99-51-36-P-01-R-V	45	P.O.L	8417553	8417553	
2055-51-109-99-51-36-P-01-R-V	67	Medical Reimbursement	2431853	2431853	
2055-51-109-99-51-36-P-01-R-V	69	Contractual Service	6591825	6591825	
2055-51-109-99-51-36-P-01-R-V	70	Leave Travel Concession	3017867	3017867	
2055-51-109-99-51-36-P-01-R-V	79	Ex-Gratia	1639084	1639084	
2055-51-109-99-51-36-P-01-R-V	92	Energy Charges	700116	699147	
Scheme Total:			432960007	432892622	67

Li
ACCY Ch. Dadri